



INTERNATIONAL FLOORBALL FEDERATION (IFF)

Ordinary member of AGFIS/GAISF

IFF Event Guidelines for participating teams

Men's EuroFloorball Cup Qualification West 2010

The Qualifications for EuroFloorball Cup 2010 are played in three different tournaments. The Men's EFC Qualification West will be played from 25th to 29th of August 2010 in Norway.

Here is some important information and deadlines concerning the EFCQ West. Make sure to pass this information to the Team Managers and other persons responsible for the team management and arrangements.

General information

Qualification of players

- The regulation regarding qualification of players is found in the IFF Competition Regulations - Club Teams Article 3 (extract in the end of this letter). In addition to Art.3 the IFF CB has earlier decided that the players must use the same numbering during the complete tournament.
- If you have new players arriving to your team, the **International and National Transfers** must be approved before the 26th of July. All players in the First List of Team delegation must be registered to the Club when the list is sent to the IFF. Therefore it is important to complete all necessary transfers in the beginning of July.

Therapeutic Use Exemptions

- Discuss with your players and find out if some of them are using **Prohibited Substances** from the WADA Prohibited List. In this case, the process for applying a Therapeutic Use Exemption (TUE) from the IFF shall be started early enough.
- If the Therapeutic Use Exemption (TUE) is needed, the medical evidence must be attached to the application. It can take about a month to gather all needed medical evidence so it is extremely important to start the process in time. Read more information from [IFF Anti-Doping Guidelines](#) on IFF web pages or contact antidoping@floorball.org.
- The last day to send in TUE application to IFF is the 26th of July (**30 days before the tournament starts**). A sanction fee for late incoming Therapeutic Use Exemption (TUE) applications is 100/CHF/application. The sanction fee shall be paid by the member association of the applying athlete.



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Important deadlines

Monday 26th of July

- Last day to send the **First List of Team delegation** to the IFF. Make sure to use the specific “List of Team delegation” Excel-form. The First List shall be signed by the National Federation and faxed/e-mailed as PDF-file to the IFF. Additionally the first list shall be e-mailed as an Excel-file to competition@floorball.org.

NOTE! All players in the Final List must be registered to the Club. The signature of the National Association will confirm this.

- The **Team information** (background of the club, contacts, aims, etc.) shall be filled in to the **2nd sheet** of the List of team delegation Excel-file.
- Last day to send the **individual photos** of players and team management to IFF. The club shall send a photo of every team member marked to the **First List** of team delegation. The photos shall be in JPG (.jpg) format and the size of the photo shall be 100 x 150 pixels (width x length). The photos shall be sent to salomaa@floorball.org. The photos will be used for personal accreditation cards of the tournament as well as for the on-line player cards on IFF web pages.
- Last day to send the **TUE applications** to IFF. All TUE applications must be written in English. There must always be medical evidence attached to the applications. The applications shall be sent to IFF by fax, post or e-mail (PDF attachments). Read more about Anti-Doping issues from the [IFF Anti-Doping Guidelines](#) or see above.

Wednesday 4th of August

- Last day to send the **Final List of Team delegation** to the IFF. The Final List shall be e-mailed as an Excel-file to competition@floorball.org. Make sure to fill in all requested information to the Final List form.

Technical meeting

- **The Technical meeting** will be held on Wednesday 25th of August, starting at 13:30. The local organizer will provide the exact place later. At least one person from every team must be present in the Technical meeting.

NOTE! The passport/ID-card of every team member will be checked in the Technical meeting, so the person representing the team must have all passports with him/her in the meeting.

Information from the Local Organizer

- The tournament will be played in Arena Høyshallen (Traktorveien 15) in Oslo, Norway. More information about the city of Oslo, see <http://www.visitoslo.com/en>
- The teams are expected to organize their own accommodations, but there is a possibility to get some accommodation and meal offers from the local organizer.



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- If you have questions to the local organizer, contact Mr. Terje Larsen from Norwegian Bandy Federation by phone +47 21029574, mobile +47 906 52 833 or e-mail terje.larsen@nif.idrett.no. The contact person to the organizing club, TUNET IBK, is Morten Lindem, who you can reach by mobile +47 900 10 856 or e-mail morten.lindem@getmail.no

Web page and statistics

- There is a tournament web page on the IFF web pages under IFF Events, direct address: <http://www.floorball.org/default.asp?sivu=5&alasivu=416&kieli=826>
- The match schedule can be found from the page. The rosters of the teams with individual player photos will be updated after the team lists and photos are received. During the tournament the points table and top scorers as well as on-line match records can be found from there.

If you have any questions concerning the materials or the deadlines, don't hesitate to contact the IFF.

Looking forward seeing you in the Men's EFC Qualification West in Norway!

Best regards

Stefan Kratz

Kaarina Salomaa

Competition Manager

Competition Coordinator

Extract from the IFF Competition Regulations - Club Teams

3.1 Only players licensed for the club not later than the date for handing in the first list of team delegation shall be eligible to represent the club in the EFC. A player having participated in the EFC shall not be granted a transfer to another Club before 15th of November the same season.

3.2 Only players having achieved the age of 15 and officials the age of 18 before the start of the EFC are eligible to participate.

3.3 Clubs participating are entitled to use a maximum of 20 players and a maximum of 7 officials in the EFC.

3.4 30 full days before the first match of the EFC a list of the team delegation, completed on the official IFF form and signed both by the Club and their national Association, shall be sent to IFF and the organizer. This list may consist of up to 30 players and 10 officials from which the final delegation shall be selected. 21 full days before the first match of the EFC the final list of a maximum of 20 players and 7 officials shall be sent to IFF and the organizer. Only those persons included in the final list are entitled to participate in the EFC. Persons in the final list may, due to unforeseen circumstances, be substituted after a written application to the IFF RACC, the substitute shall however be listed in the first list of 30 players. Passports or any other internationally accepted ID card shall be checked in connection with the accreditation.

3.5 A maximum of 20 players and 5 officials are allowed to participate in a match. A list of players and officials taking part in a match shall be handed in to the match secretariat not later than 30 minutes before the match. No other than those on the list are allowed to be in the substitution zone.

3.6 Participants shall be responsible for taking out the appropriate insurance to cover their delegation.

3.7 A player shall only be eligible to play for one team in the EFC.

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